

**UNITED STATES PROBATION OFFICE
TRAVEL REQUEST FORM**
(Submit no later than 14 days prior to requested travel)

Date: _____

Name: _____

Address: _____ ZipCode: _____

Phone Number: Home: _____ Work: _____

How long have you been on supervision? _____

Are you employed? _____ Yes _____ No
Where? _____

Are you on schedule with your fine/restitution payment? _____ Yes _____ No

Balance on fine: _____

Balance on restitution: _____

Purpose of trip: _____ Pleasure _____ Employment

Destination: _____
(City) (County) (State)

Departure Date: _____ Return Date: _____

People traveling with you: _____

ACCOMMODATIONS (to be verified): Hotel/Motel: _____ Relatives/Friends: _____

Name: _____

Address: _____

Telephone Number: Area Code (_____) _____

MODE OF TRANSPORTATION:

Vehicle Make&Model: _____

License Plate Number: _____

Vehicle Owner: _____

Airline: Name of Airline: _____ Flight No: _____

Departure Time: _____ Return Flight No: _____ Return Time: _____

Other Transportation-

Car rental/friends, etc.: _____

I UNDERSTAND THAT THIS IS ONLY A REQUEST AND NOT A PERMIT TO TRAVEL AND THAT A FINAL PERMIT WILL BE ISSUED IF APPROVED.

Signature

Request received by USPO (Date)